

Job Title: Childcare Teacher

Position: Non-exempt; hourly wage range \$8.50 - \$10.00

Reports to: Childcare Director

Revision Date: 4-28-16

General Function:

Provides direction for the program and staff, and implements program curriculum in the classroom. Provides a quality experience to children and parents that focus on the YMCA core values: honesty, respect, responsibility, and caring.

Essential Functions:

- 1. Implements curriculum within the established guidelines.
- 2. Designs and implements daily lesson/activity plans.
- 3. Supervises the children, classroom, and all activities.
- 4. Makes ongoing, systematic observations and evaluations of each child.
- 5. Conducts parent conferences, maintains communication with parents, and engages parents as volunteers.
- 6. Maintains program site and equipment.
- 7. Maintains required program records.
- 8. Attends and participates in family nights, program activities, staff meetings, and staff training.

YMCA Core Competencies:

Mission and Community Oriented: Lives YMCA values; actively values diversity; engages community and members in YMCA mission and work; builds effective working relationships and recruits volunteers.

People Oriented: Employs effective persuasion strategies; builds rapport and relationships to create small communities; listens for understanding and meaning, speaks and writes effectively; takes initiative to assist in developing others.

Results Oriented: Executes objectives that align with the YMCA's mission and goals; quickly identifies opportunities for improvement and solutions when encountering obstacles; employs thinking skills to understand and solve issues; implements best practices and project plans; has a voice in the process; supports fund raising; responsible with YMCA resources.

Personal Development Oriented: Recognizes own strengths and limitations; pursues self-development that enhances job performance; is flexible.

Qualifications:

- 1. High School diploma, ability to complete para-educator training (if required)
- 2. At least 19 years of age.
- 3. CPR, First Aid, AED certifications and Child Abuse prevention training within 30 days of hire date.
- 4. Previous experience working with children in a developmental setting preferred.
- 5. Ability to plan, organizes, and implements age-appropriate/developmentally appropriate program activities.
- 6. Previous experience with diverse populations.
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Physical Demands:

Ability to plan, lead and participate in activities.

Effect on End Results:

This position ensures quality programs and efficient management of YMCA services in the area of Childcare.

Other Duties Assigned:

Additional duties may be assigned at the discretion of the Director, and all positions are subject to realignment to meet the needs of the Nishna Valley Family YMCA.